



**Uttar Pradesh Textile Technology Institute, Kanpur,  
11/208, Souterganj, Kanpur**

**ENQUIRY LETTER**

Package Code: TEQIP-III/2019/UP/upti/190

Current Date: 24-Aug-2019

Package Name: Microsoft Cloud Campus Software Licence

Method: Shopping Goods

**Sub: INVITATION LETTER FOR Microsoft Cloud Campus Software Licence**

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Microsoft Cloud Campus Software Licenses	1	UPTTI, KANPUR	Yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **60**days after the last date of quotation submission.

6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which

6.1 are properly signed; and

6.2 Confirm to the terms and conditions, and specifications.

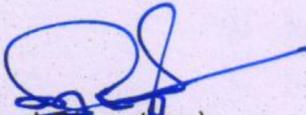
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:  
**Bidder must quote Price in INR F.O.R at Store UPTTI, Kanpur**

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery & Installation	30	90
Satisfactory Acceptance	30	10

10. Liquidated Damages will be applied as per the below:  
 Liquidated Damages Per Day Min %:N/A  
 Liquidated Damages Max %:N/A
11. All supplied items are under warranty of **12** months from the date of successful acceptance of items and AMC/Others is **0**.
12. You are requested to provide your offer latest by **16:00** hours on **07-Sep-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **Yes**
15. Testing/Installation Clause (if any) **Yes**
16. Performance Security shall be applicable: **0%**
17.
  - Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
  - The supplier must mention about the brand name/No. during submission of quotation. They must enclose the original catalogue of machine/Instrument.
18. Sealed quotation to be submitted/ delivered at the address mentioned below,  
**Uttar Pradesh Textile Technology Institute, Kanpur, 11/208, Souterganj, Kanpur**
19. We look forward to receiving your quotation and thank you for your interest in this project.
20. Delivery within 60 days.

- Microsoft Partner Certificate is Required.
- 21.
  22. GST No. is compulsory.
  23. Installation commissioning & training to the users included.

  
(Authorized Signatory)

Name & Designation

**Director**

**U.P. Textile Technology Institute**

**11/208, Souterganj**

**Kanpur U.P.-208001**

Annexure I

Sr. No	Item Name	Specifications
1	Microsoft Cloud Campus Software Licenses	<p><b>Microsoft Cloud Campus software licenses as per Scope of Supply Given Below</b></p> <p><b><u>Scope of Supply:</u></b></p> <ol style="list-style-type: none"> <li>a- <u>WINEDUE3 ALNG UpgrdSAPk OLV E-100No.</u></li> <li>b- <u>O365 ProPlusOpen Faculty ShrdSvr ALNG Subs VL OLV E-100 No.</u></li> <li>c- <u>Intune OpenFcilty ShrdSvr ALNG SubsVL OLV E-100No.</u></li> <li>d- <u>Microsoft Imagine Academy-1No.</u></li> </ol> <p><b><u>Details &amp; Expected benefits for Microsoft Cloud Campus Agreement for Education.</u></b></p> <p>We dream that we initiate a step towards nudging our institution on 21stCentury Learning Platform with Microsoft and sign up a “Microsoft Cloud Campus Agreement for Education (MCCAE)”.</p> <p>Microsoft Cloud Campus Agreement is a feature rich program motivating the educational institutions globally to migrate to the cloud. This program also helps the institution and its educators to collaborate and communicate with each other in a better way. This program fosters a rich set of Educational Application which will help our faculty and our students on using familiar tools like</p> <ol style="list-style-type: none"> <li>1. MS Word™,</li> <li>2. MS Excel™,</li> <li>3. MS PowerPoint™</li> <li>4. MS SharePoint™,</li> <li>5. MS Teams™,</li> <li>6. MS Note™,</li> <li>7. MS Sway™,</li> <li>8. MS Delve™, .</li> <li>9. MS Office Mix™</li> <li>10. In addition to above many additional apps are bundled with this Program.</li> </ol> <p>The Objective of this program is to transform our existing campus as Cloud Campus with Suite of Multiple Applications built on Microsoft Azure (Cloud Platform) and all of these tools and application are always updated ; and never outdated. Our Institution will be empowered by Microsoft Education Solutions and will be deemed as a Modern Campus with reduced costs towards IT management and/or services.</p> <p>There are several Cloud Education consultant &amp; authorized partners of Microsoft that may help training for our faculty on Microsoft School Program Applications, and finally with support services on deployment and migration services. We expect from an Authorized Microsoft Education partner, that they will ensure that all trainings and</p>

services will be on the latest that Microsoft has offered.

Program Benefits & Highlights:

**A. Office 365 Pro Plus for Entire Campus:**

Microsoft is providing Office 365 Pro Plus at under this package for students all FREE. Office 365 Pro Plus covers following tools: 1. MS Word™,

- 1- MS Excel™,
- 2- MS PowerPoint™
- 3- MS SharePoint™,
- 4- MS Teams™,
- 5- MS OneNote™,
- 6- MS Sway™,
- 7- MS Delve™,
- 8- MS Office Mix™
10. Skype for Business,
11. Yammer,

**B. One Drive (1TB Storage Free on cloud), 50GB mailbox free**

One TB free storage with 50 GB mail Box on cloud will be in the scope of supply

**C. Windows 10 Education Upgrade for Entire Campus:**

Latest Window Platform with Upgrade (Note - Under downgrade right we can also use till Windows 7) will be under scope of Supply

**D. Microsoft Intune-**

Microsoft Intune is a mobile device Management tool to monitor the Lab PC's (Desktop or Laptops) and in preparing Our institution for Tablets Devices when our institute eventually takes this initiative, thus being future proof. It is also under scope of Supply

**E. Microsoft imagine Access:**

It will give us access for all the Microsoft tools In the Lab for research & development. Microsoft Imagine Academy Under this package's scope of supply, we get Microsoft official curriculum

(Includes 30 Certification Links for Faculty (Imagine Academy) as per following:

- Microsoft office specialization 10 nos
- Microsoft Technology Associates 10 nos
- Microsoft Certified Educators. 10 nos

**F. Webinars on Latest Microsoft Technologies**

In this package, Microsoft will provide access to eligible participants to join the webinars delivered by experts, on latest technologies and trends in the IT field. The participants can join webinars basis their convenience.

**G. Addition Expectations of Campus Agreement**

Framed Certificate-(Certificate of Participation) with Signatures of Pratik Mehta (Microsoft Education Director) Microsoft Edu Cloud Edge — (Flip book)

Microsoft Edu Cloud PR & Asset Kit — (Standees + Posters + PR Kit + Digital Slides)  
Edu Cloud Modern Curriculum — (Check list, Cloud Computing Azure, Curriculum Overview,

Facilitator guide, Faculty assessment, Microsoft Azure book, Road Map & Guidelines, Table of content and TOC Help us with Microsoft certification for our faculty and student under (Microsoft educator community at zero cost)

We do not need to upgrade the servers as we will always be on the latest platform under Cloud Campus Cloud Based Device management via In tune should be available to manages Windows/IOS/Android devices. Office Web Access should be available which

		<p>may be accessed via any browser with an option to download Office Pro for local usage. Office for tablets on up to 5 Windows tablets, iPads and 5 phones</p>
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**FORMAT FOR QUOTATION SUBMISSION**  
(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_ (Amount in figures)

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations. We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No. \_\_\_\_\_